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Welcome to Central Christian College of Kansas Online. We are excited about the opportunity to partner with you in your educational endeavors. It is our belief that God has brought you here for a reason and that together we will prepare you for God’s call upon your life.

Since 1884, Central Christian College of Kansas has provided students with an outstanding educational experience. As a faculty and staff, we are committed to providing you with an education that will prepare you to impact this world. We believe that the Christ-centered experience you gain at Central Christian will shape your character and prepare you for the word He has in store for you.

The bedrock of our education is this: Jesus is spoken here. In addition to developing the skills required to achieve in this world, we take the time to explore what it means to engage our culture from God’s perspective—a Christian worldview. Here at Central Christian College of Kansas, we focus on the student as a whole person—hearts, minds, bodies and souls.

Our faculty are gifted and inspired to challenge and educate you! You will discover professionals with the credentials, experience, and heart that will help make your time with Central Christian College of Kansas Online not just worthwhile, but life changing.

I personally invite you to come and take advantage of the tremendous opportunity to grow and develop into the person God wants you to be—we promise we will surround you in Christian love and challenge you to stretch yourself to new limits.

God Bless You,

Dr. Lenny Favara
President
ABOUT CENTRAL CHRISTIAN COLLEGE OF KANSAS

Throughout our 125-year history, our driving force has stayed the same: Central Christian College of Kansas (CCCK) is committed to providing quality education from a Christian worldview. Today, CCCK Online makes it possible for the modern student to access education anytime, anyplace, anywhere.

THE MISSION

Central Christian College of Kansas, an evangelical Christian College embracing the Wesleyan tradition, is dedicated to educating men and women of character who will impact the world for Christ. The mission statement, “Christ-centered education for character,” affirms the ethos that has inspired the College since its inception. Our mission drives us forward to higher levels of excellence and distinction as we seek to glorify God in our programs. Through our residential program centrally located in McPherson, Kansas, and through our global online learning environment, Central Christian College of Kansas is dedicated to providing a Christ-centered education for character.

VISION STATEMENT

In humble response to God’s direction and provision, Central Christian College seeks to be a premier global educational institution focused on providing a Christ-centered education for character to any person desiring to become a faithful steward of mind, heart, body and soul.
FIT FOUR MODEL

The Fit Four Model represents the outcomes Central Christian College of Kansas uses as a gauge relative to the fulfillment of its mission. These four character outcomes serve as the virtues toward which the College presumes every student should demonstrate progress during his or her interaction with the College.

FIT HEARTS | SOCIALLY RESPONSIBLE: CULTURAL & RELATIONAL

We believe students graduating from Central Christian College should demonstrate an ability to engage and connect with those from diverse cultures, backgrounds and worldviews. This dimension represents the dispositional effect of character. It should be illustrated by students engaged in hospitality, social justice, and civil discourse.

FIT MINDS | RATIONALLY COMPETENT: INTELLECTUAL & PSYCHOLOGICAL

We believe students graduating from Central Christian College should demonstrate intellectual and psychological health. This dimension represents the cognitive effect of character. It should be illustrated by students who demonstrate a positive self-image and who possess the needed skills to engage in critical thinking and discovery.

FIT SOULS | SPIRITUALLY RESPONSIVE: SPIRITUAL & ENVIRONMENTAL

We believe students graduating from Central Christian College should demonstrate an appreciation for the Lordship of Jesus Christ. This dimension represents the spiritual effect of character. It should be illustrated by students who are engaged in spiritual formation and stewardship.

FIT BODIES | PROFESSIONALLY ASTUTE: PHYSICAL & VOCATIONAL

We believe students graduating from Central Christian College should demonstrate a commitment to a responsible and healthy lifestyle. This dimension represents the somatic effect of character. It should be illustrated by students who employ the necessary skills to enhance wellness and skill development.
CORE VALUES

The Core Values articulate the ideals that guide the operations of Central Christian College of Kansas in pursuit of providing a Christ Centered Education for Character. They provide a conceptual framework by which the College holds itself accountable. We strive to be a place of:

- **TRUTH:** Acknowledging that God is the source of All Truth, we emphasize a balanced application of Scripture, reason, tradition and experience as the measure through which to test and approve truth as we explore, study, and appreciate His creation.

- **SPIRITUAL FORMATION:** Granting that God has called every individual to full devotion to Christ, we are committed to providing an environment through which each individual can develop and sustain a maturing relationship with God.

- **COMPREHENSIVE EDUCATION:** Realizing that character is a reflection of the whole individual (spiritual, emotional, intellectual, physical, social, environmental, and vocational), we are dedicated to providing a personalized and balanced liberal arts education.

- **EXCELLENCE:** Appreciating that excellence provides an opportunity to honor God and inspire people, we promote an environment of innovation, where people are equipped and encouraged to serve with distinction.

- **PRAYER:** Recognizing God’s invitation, we continually and consistently utilize prayer as the primary means through which we seek guidance and counsel, articulate our praise and thanksgiving, and ask for His action and intervention.

- **COMMUNITY:** Understanding that God has uniquely created every individual, we seek to provide an environment where each person is treated with respect and dignity.

- **INTEGRITY:** Believing that our actions reflect on the character of Christ, we adhere to the highest moral and professional standards for all personal and corporate interactions.

- **SERVICE:** Knowing that God has challenged every individual to active service, we foster an environment where we can develop our expertise in order to effectively minister.

- **LEADERSHIP/FOLLOWERSHIP:** Trusting that effective leadership and followership is an outcome of humble service and spiritual gifting, we strategically sustain an environment where each person can excel in response to God’s gifting and leading for their lives.
ACCREDITATION

Central Christian College of Kansas is regionally accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (312-263-0456; ncahighered.org).

Until its transition to a four-year college, Central Christian College of Kansas was the oldest accredited junior college in Kansas, having been recognized and accredited by the State Department of Education in 1918. In 2000, Central Christian College of Kansas was recognized as a four-year, private, not-for-profit college by the Carnegie foundation and expanded its accreditation with the Higher Learning Commission of the North Central Association of Colleges and Schools.

In 2009, Central Christian College of Kansas was recognized by the Kansas State Department of Education to begin offering Elementary Education and Secondary Education Programs (as approved).

Central Christian College of Kansas has been approved to offer education for those who qualify for educational benefits under the Veterans Administration Educational Program. Central Christian College of Kansas has also been approved by the U.S. Office of Education for administering federal programs of student aid.

WHY CCCK ONLINE?

Online programs at Central Christian College of Kansas Online are designed for students who are looking for a flexible learning experience. CCCK Online honors students as autonomous and self-directed learners. Life experiences and applied knowledge are incorporated into class discussions to ensure relevancy-oriented learning. What’s unique about CCCK Online is that our programs are designed to enhance our students’ academic achievements while also allowing them to concentrate on responsibilities at home and on the job.

- CCCK Online programs are offered through a highly collaborative course delivery system.
- The curriculum is asynchronous, meaning you can log on and attend class at a time that is most convenient for you, based on your busy schedule.
- The programs at CCCK Online are affordable, and financial aid and military benefits are available to those who qualify.
- Classes are presented through a Christian worldview, facilitated by men and women who are experts in specific fields related to each module.
- All classes are taught in a manner that is conducive to learning for adults, creating an atmosphere of shared family, career and age interests for adult learners.
BACHELOR OF SCIENCE IN
HEALTH AND HUMAN SERVICES
BACHELOR OF SCIENCE IN
HEALTH AND HUMAN SERVICES

The Bachelor of Science in Health and Human Services degree program addresses the industry demand for seasoned professionals who can serve with compassion, improve the quality of life and make a significant difference in people’s lives. The multidisciplinary program provides a generalized knowledge in the fields that directly affect the human services industry, including: criminal justice, psychology, social work, management, and education. Students will learn how to assist clients in identifying and maintaining available benefits and social community services.

APPLICATION REQUIREMENTS
- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT
At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:
- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees

Learn how to transform individuals and communities through human services
The Bachelor of Science in Health and Human Services program consists of 40 online courses. Each three-credit CCCK course is six weeks in length, and the program can be completed one course at a time, all 100% online. The time it takes to complete the program is dependent on the number of transfer credits awarded upon enrollment.

You must complete 120 credit hours to graduate (through transfer, testing, prior learning evaluation or credits earned at Central Christian College of Kansas).

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 27 Credit Hours
- Health and Human Services Core and Elective Courses: 48 Credit Hours
- Elective Courses: 27 Credit Hours

### MAJOR CORE CURRICULUM

**Patient Communication & Service Excellence (3 credits)**

This course emphasizes respectful communication interactions in a wide range of healthcare settings. Strategies for effectively communicating with patients of all ages, as well as abusive, depressed, or impaired patients, are illustrated through examples and various scenarios. The course helps students focus on developing self-awareness and skills.

**Introduction to Health and Human Services (3 credits)**

Students will examine the human services as a profession. Students will explore the history of the helping relationship, the human services movement, current influences of technology, managed care, and models of service delivery. Emphasis is on employment in the human services professions. Students will explore themselves as potential human service professionals.

**Applied Case Management (3 credits)**

Students will discover the form and function of case management. Through the use of case studies, students will evaluate client needs and clarify the types of data necessary to ensure the timely, ethical, and effective delivery of services. In addition to practicing essential interviewing strategies, students will practice effective models of documenting and retrieving data.

**Legal and Ethical Issues in Human Services (3 credits)**

Students will engage ethical matter common to human services. A number of professional codes and values related to health care, education, social work, mental health, law enforcement, and criminal justice will be explored. Students are expected to become familiar with the ethical decision-making process, and to apply these concepts.

**Organizational Behavior and Leadership (3 credits)**

This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.

**Conflict Resolution and Negotiation (3 credits)**

This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary to foster organizational effectiveness.

**Human Growth & Development (3 credits)**

A study of the physical, mental, social, and personality growth and development for the full lifespan of the human being.
Social Psychology (3 credits)
The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.

Abnormal Psychology (3 credits)
Students will be exposed to the DSM-IV (diagnostic manual) and all psychological disorders from multiple perspectives. They will study many disorders, all disorders presently listed in the DSM-V, as well as case studies of disorders.

Social Problems (3 credits)
A close examination of major sociological problems such as those related to race, sexuality, the family, poverty, crime, drug usage, and the environment. Prerequisite: SS-SO 202 — Principles of Sociology. (Offered on demand)

Marriage & Family (3 credits)
Areas considered include the background of marriage and the family, marriage preparation and partner selection, marital adjustments, and family living. Sociological, spiritual and practical perspectives are all addressed.

Applied Research Project [Capstone] (3 credits)
The Applied Research Project is a major research effort designed to enhance knowledge in an area related to one’s work or community and provide research skills to assist in effective decision making. The adult learner completes a research project related to his/her employment environment. Statistical analysis concepts and methods assist the adult learner in identifying a topic, collecting data, and measuring results. A college faculty member monitors the progress of the independent study, and an on-site contact makes certain that the adult learner devotes at least 200 clock hours to the project. An oral report of initial project findings is given by each adult learner in this term.

Elective Track Options
The following elective tracks represent suggested elective courses that align with the areas of study highlighted. You can work with your enrollment advocate to enhance or modify your courses based on your academic or vocational goals.

Community & Family Services Elective Track
Introduction to Courts (3 credits)
A look at the basic structure of the court system and court process. An up-to-date coverage highlighting several recent trends of the court system. (Online only)

Community Corrections (3 credits)
This course focuses on probation, parole, and other intermediate sanctions and community treatment options. Each is examined from both punishment and treatment model perspectives. (Online only)

Juvenile Justice (3 credits)
Theoretical foundations of delinquency causation. Historical tracing of the American juvenile justice system including the juvenile court and its jurisdiction. Police interaction with juveniles; treatment and correctional strategies for young offenders. Examination of prevention and treatment approaches. (Online only)

Drugs & Criminal Justice (3 credits)
An introduction into how drugs are related to crime looking at the variety of connections including the possession, manufacture, or distribution of drugs. Explores the relationship of crime to the effects they have on the user’s behavior and by generating violence and other illegal activity in connection with drug trafficking. (Online only)

Psychology Elective (3 credits)
Please contact your advisor for a full listing of available courses to complete your psychology elective.
Health Services Elective Track
Principles of Managed Care (3 credits)
This course provides an introduction to the foundations of the managed healthcare system in the United States. Students will be exposed to the operational aspects of managed care and health insurance in the commercial sector. Different forms of managed healthcare will be presented.

U.S. Healthcare Systems (3 credits)
Topics covered will include history, orientation to the US Healthcare Delivery System including discussion about the organization of healthcare providers such as clinics, hospitals, Nursing homes and related healthcare facilities. Additional topics include professional roles in healthcare, healthcare planning, regulation, quality, politics, and major healthcare reform issues challenging the industry today. Students will appreciate the complexity of relationships among cost, quality and access in healthcare.

Healthcare Administration (3 credits)
This survey course introduces the healthcare administrator’s role in a healthcare system. Topics include organization, policies, ethics, finance, and structure and delivery of healthcare services. Students will be exposed to complex challenges and trends in the healthcare system today.

Ethical Issues in Healthcare (3 credits)
This course raises student awareness about current ethical issues in healthcare. Students will be able to enhance their own moral and ethical reasoning by analyzing and responding to case studies in healthcare management, drawn from actual ethical concerns faced by healthcare clinicians, administrators and managers. Students will engage in decision making activities in order to apply related principles of ethics to current events in healthcare.

Leadership & Change in Healthcare (3 credits)
This course concentrates on the development of students’ abilities to exercise leadership at the management level in healthcare organizations. The focus is to help leaders understand how best to motivate and coordinate employees and the responsibilities of leaders in leading change within an organization. Students will explore leadership theory and practice as it applies to the healthcare sector.

Correctional/Justice Elective Track
Corrections (3 credits)
The purpose is to become knowledgeable on current correctional subsystems within the larger criminal justice system. The student will be introduced into the field of corrections and its impact on society and will be exposed to the historical precedents to the most current programs and practices. In an academic setting, the latest programs and research will be explored. In a practical setting, students will be assigned to a correctional facility/office of their interest (and availability) to observe and interact with professionals in this field as part of the course work. At the conclusion, students should be able to recognize what theories relating to corrections apply to current issues and those that do not. There will be an additional fee. Prerequisites: approval from the instructor and be in good standing with the college. (Offered onground and on demand)

Victimology (3 credits)
Theories and history shaping the bio-psychosocial and environmental characteristics of crime and violent victimization are examined with emphasis on their intersection with issues of race, gender, class, ethnicity, and sexual orientation. (Online only)

Juvenile Justice (3 credits)
Theoretical foundations of delinquency causation. Historical tracing of the American juvenile justice system including the juvenile court and its jurisdiction. Police interaction with juveniles; treatment and correctional strategies for young offenders. Examination of prevention and treatment approaches. (Online only)
Community Corrections (3 credits)
This course focuses on probation, parole, and other intermediate sanctions and community treatment options. Each is examined from both punishment and treatment model perspectives. (Online only)

Introduction to Courts (3 credits)
A look at the basic structure of the court system and court process. An up-to-date coverage highlighting several recent trends of the court system. (Online only)

Psychology/Coaching Elective Track
Introduction to Life Coaching (3 credits)
In the helping profession, life coaching is becoming a recognized practice that spans the nuances of pastoral/lay counseling and professional clinical counseling. While many of the skills used in pastoral, life coaching, and clinical counseling are similar, there are differences that must be considered. Through this course, students will have the opportunity to master basic elements of life coaching and become familiar with a biblical framework for interpreting the role of coach. (Offered Online) (Offered alternate years on ground)

Personality Psychology (3 credits)
An introduction to the theoretical approaches designed to explain the development of personality. While the purpose of the course is to engage contemporary theories and application of Personality Psychology, historical theories will also be explored. Prerequisite: SS-PY 110 General Psychology. (Offered on ground and alternate years)

Counseling (3 credits)
A combination of theory and practice. Basic listening and counseling skills are stressed and combined with some of the major counseling theories. Prerequisite: SS-PY 110 General Psychology

Stress Management (3 credits)
Designed as an applied science course, students will be introduced to the history and science of stress studies. The role of stress (negative and positive) will be reviewed with specific emphasis placed on the interaction of physiological, psychological, and spiritual factors. (Offered Online and On ground) (Offered alternate years)

Psychology Elective (3 credits)
Please contact your advisor for a full listing of available courses to complete your psychology elective.
BACHELOR OF SCIENCE IN
HEALTHCARE ADMINISTRATION
The healthcare industry is experiencing dramatic changes, and our country is facing fragmentation of healthcare service delivery. Professionals with healthcare and business knowledge are needed to help institutions deliver healthcare services in an efficient and effective manner. This is where our Bachelor of Science in Healthcare Administration online program gives you an edge.

You learn to be an agent of change with the leadership qualities unique to healthcare professionals tasked with contemporary healthcare issues. You show what you know with a capstone experience that integrates learnings to analyze challenges and issues in the healthcare industry. Additionally, you graduate with an ePortfolio to show potential healthcare employers.

APPLICATION REQUIREMENTS

- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT

At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees
You must complete 120 credit hours to graduate (through transfer, testing, prior learning evaluation or credits earned at Central Christian College of Kansas). Each CCC Online three-credit course is six weeks and can be completed 100% online.

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 24 Credit Hours
- Major Core Courses: 45 Credit Hours
- Elective Courses: 33 Credit Hours

### MAJOR CORE CURRICULUM

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<th>Course Title</th>
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<tr>
<td><strong>Patient Communication &amp; Service Excellence (3)</strong></td>
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<td>This course emphasizes respectful communication interactions in a wide range of healthcare settings. Strategies for effectively communicating with patients of all ages, as well as abusive, depressed, or impaired patients, are illustrated through examples and various scenarios. The course helps students focus on developing self-awareness and skills.</td>
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<td><strong>Conflict Resolution and Negotiation (3)</strong></td>
<td></td>
<td>This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary for organizational effectiveness.</td>
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<tr>
<td><strong>Advanced Professional Communication (3)</strong></td>
<td></td>
<td>This course includes in-depth discussion of current communication topics including workplace diversity, technology, correspondence applications, proposals, business plans, visual aids, teamwork, interpersonal communications, listening, nonverbal messages, presentation skills and employment communication. Positive, neutral, goodwill, negative and persuasive letters will be prepared. Prerequisite: Junior or Senior level standing and one lower-level WI course.</td>
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<tr>
<td><strong>Principles of Healthcare Management (3)</strong></td>
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<td>This course explores the types of managerial functions necessary for organizational operation. The course is built around the topics of planning, organizing, directing, controlling and decision-making. Specific application to healthcare settings will be explored.</td>
</tr>
<tr>
<td><strong>Organizational Behavior &amp; Leadership (3)</strong></td>
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<td>This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.</td>
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<td><strong>Professional Ethics (3)</strong></td>
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<td>This is a study of the theory and practice of professional ethics. Cases and essays by noted thinkers are studied and discussed in depth from a Christian perspective. Course will be tailored to individual student interests such as business, religion, etc.</td>
</tr>
<tr>
<td><strong>U.S. Healthcare Systems (3)</strong></td>
<td></td>
<td>Topics covered will include history, orientation to the US Healthcare Delivery System including discussion about the organization of healthcare providers such as clinics, hospitals. Nursing homes and related healthcare facilities. Additional topics include professional roles in healthcare, healthcare planning, regulation, quality, politics, and major healthcare reform issues challenging the industry today. Students will appreciate the complexity of relationships among cost, quality and access in healthcare.</td>
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Statistics for Healthcare Managers (3 credits)
This is an introductory course in statistics applied to the healthcare setting. Course outcomes include the ability of students to analyze statistical data, understand the role of statistical theory, and determine appropriate statistical methodologies.

Leadership and Change in Healthcare (3 credits)
This course concentrates on the development of students’ abilities to exercise leadership at the management-level in healthcare organizations. The focus is to help leaders understand how best to motivate and coordinate employees and the responsibilities of leaders in leading change within an organization. The course will provide students with the opportunity to understand leadership from conceptual, personal, skill-based, and work-based perspectives. Students will explore leadership theory and practice as it applies to the healthcare sector.

Healthcare Marketing Strategies (3 credits)
This course provides students with an overview of the strategic marketing function in healthcare organizations. Students will be exposed to the role that marketing plays in healthcare.

Principles of Managed Care (3 credits)
This course provides an introduction to the foundations of the managed healthcare system in the United States. Students will be exposed to the operational aspects of managed care and health insurance in the commercial sector. Different forms of managed healthcare will be presented.

Financial Management in Healthcare (3 credits)
This course provides students with an introduction to finance in the healthcare setting and exposes students to the financial management techniques used by healthcare professionals. Topics include billing and coding/reimbursement, the legal and regulatory environment, revenue determinants, managed care finance, financial statement analysis, financial accounting, costing and financial decision-making.

Human Resource Management (3 credits)
Adult learners explore the values and perceptions of selected groups affecting social and economic life through an analysis of policies and practices of recruitment, selection, training, development and compensation of employees. Special attention is given to Equal Opportunity and Office of Safety and Health Administration legislation through a series of case studies and simulations.

Strategic Management (3 credits)
This course introduces adult learners to various management planning models and techniques, and applies these to business cases. It stresses the concepts of strategic planning and strategic management.

Applied Research Project [Capstone] (3 credits)
The Applied Research Project is a major research effort designed to enhance knowledge in an area related to one’s work or community and provide research skills to assist in effective decision making. The adult learner completes a research project related to his/her employment environment. Statistical analysis concepts and methods assist the adult learner in identifying a topic, collecting data, and measuring results. A college faculty member monitors the progress of the independent study, and an on-site contact makes certain that the adult learner devotes at least 200 clock hours to the project. An oral report of initial project findings is given by each adult learner in this term.
BACHELOR OF SCIENCE IN BUSINESS IN
ORGANIZATIONAL LEADERSHIP
BACHELOR OF SCIENCE IN BUSINESS IN
ORGANIZATIONAL LEADERSHIP

Modern organizations require leaders not only to demonstrate business expertise, but also have the interpersonal skills to manage the demands of the contemporary marketplace. This is where a bachelor’s degree in Organizational Leadership gives you an edge.

You will learn a strategic combination of management and psychology skills, as well as the tools needed to be successful in a wide range of leadership roles. Before graduation, you demonstrate what you know with an applied research project. This project is a major research effort that provides the opportunity to prove your know-how to solve real-world challenges at an organization of your choice.

APPLICATION REQUIREMENTS

- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT

At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees
The Bachelor of Science in Business — Organizational Leadership online program consists of 40 courses. Each online course is six weeks in length, and the program can be completed one course at a time. The time it takes to complete the program is dependent on the number of transfer credits awarded upon enrollment.

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 24 Credit Hours
- Major Core Courses: 45 Credit Hours
- Elective Courses: 33 Credit Hours

**MAJOR CORE CURRICULUM**

**Principles of Management (3 credits)**
Types of managerial functions necessary for organizational operation are explored. The course is built around the topics of planning, organizing, directing, controlling and decision-making.

**Theories in Leadership (3 credits)**
In this module, several theories will be explored that attempt to explain what leadership is and how to apply it to key areas, such as influencing individual behavior, group or team performance, and change. Additionally, the module will examine sources of power, motivational theory, and conflict resolution strategies.

**Conflict Resolution and Negotiation (3 credits)**
This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary to for organizational effectiveness.

**Personal Values and Organizational Ethics (3 credits)**
Through this course, the students will have the opportunity to investigate the interplay between personal values and professional ethics. Several major ethical theories are reviewed. Learners will be challenged to identify and articulate personal values. In addition learners will investigate business ethics, focusing on the application of personal values to the workplace.

**Organizational Behavior and Leadership (3 credits)**
This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.

**Human Resource Management (3 credits)**
Adult learners explore the values and perceptions of selected groups affecting social and economic life through an analysis of policies and practices of recruitment, selection, training, development and compensation of employees. Special attention is given to Equal Opportunity and Office of Safety and Health Administration legislation through a series of case studies and simulations.
Business Law (3 credits)
Business Law studies the history, background, sources and influences of modern-day law as it pertains to the business activities of individuals, corporations and other legal entities. As a part of this module particular emphasis will be placed upon the laws governing contracts, creditors’ rights, secured transactions, bankruptcy, agency, partnerships and corporations. Today’s managers need to understand the basic legal concepts to avoid costly courtroom problems and other legal issues.

Effective Personal and Organization Communication (3 credits)
This course investigates communication and relationships in creating a productive work environment. Effectiveness in personal and social relationships is also covered through readings and exercises involving non-verbal communication, constructive feedback, dealing with anger, and resolving conflict.

Strategic Management (3 credits)
This course introduces adult learners to various management planning models and techniques and applies these to business cases. It stresses the concepts of strategic planning and strategic management.

Studies in Christian Management [Capstone] (3 credits)
The student will have the opportunity to read a variety of contemporary authors writing on effective management and leadership, participate as part of a study team, and prepare and present his/her own philosophy of management and leadership.

Social Psychology (3 credits)
The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.

Financial Accounting (3 credits)
Nature and purpose of accounting, basic accounting concepts and procedures, methods of processing, summarizing and classifying financial data. The accounting cycle, merchandising, measuring and reporting current assets and liabilities, and accounting for partnerships and corporations are topics covered.

Research Analysis Using Statistics (3 credits)
Problem analysis and evaluation techniques are presented. Adult learners are shown methods for defining, researching, analyzing, and evaluating a problem in their work or vocational environments that they have selected for independent study project. Specific statistical information covered in the course includes identifying and measuring objectives, collecting data, working with significance levels, and analyzing variance and constructing questionnaires.

Stress Management (3 credits)
Designed as an applied science course, students will be introduced to the history and science of stress studies. The role of stress (negative and positive) will be reviewed with specific emphasis placed on the interaction of physiological, psychological, and spiritual factors.

Applied Research Project (3 credits)
The Applied Research Project is a major research effort designed to enhance knowledge in an area related to one’s work or community and provide research skills to assist in effective decision making. The adult learner completes a research project related to his/her employment environment. Statistical analysis concepts and methods assist the adult learner in identifying a topic, collecting data, and measuring results. A college faculty member monitors the progress of the independent study, and an on-site contact makes certain that the adult learner devotes at least 200 clock hours to the project. An oral report of initial project findings is given by each adult learner in this term.
BACHELOR OF SCIENCE IN
PSYCHOLOGY

The science of psychology has long ignored the origins of humanity and has sought to understand existence only through the eyes of modern reasoning. Psychological studies at Central Christian College of Kansas are designed to help you see the unique interplay between science and faith — not as an integrative model, but as an essential component of existence.

APPLICATION REQUIREMENTS

- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT

At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees
The Bachelor of Science in Psychology online program consists of 40 online courses. Each course is six weeks in length, and the program can be completed one course at a time. The time it takes to complete the program is dependent on the number of transfer credits awarded upon enrollment.

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 24 Credit Hours
- Major Core Courses: 42 Credit Hours
- Elective Courses: 36 Credit Hours

### MAJOR CORE CURRICULUM

**Human Growth & Development (3 credits)**
A study of the physical, mental, social, and personality growth and development for the full lifespan of the human being.

**Personality Psychology (3 credits)**
An introduction to the theoretical approaches designed to explain the development of personality. While the purpose of the course is to engage contemporary theories and application of Personality Psychology, historical theories will also be explored.

**Statistics for the Social Sciences (3 credits)**
Statistics for the Social Sciences exposes students to the logic of statistical reasoning and its application in the social sciences. This course provides an introduction to the topics of descriptive statistics, probability theory, and statistical inference with hands-on exercises using the SPSS software.

**Introduction to Life Coaching (3 credits)**
In the helping profession, life coaching is becoming a recognized practice that spans the nuances of pastoral/lay counseling and professional clinical counseling. While many of the skills used in pastoral, life coaching, and clinical counseling are similar, there are differences that must be considered. Through this course, students will have the opportunity to master basic elements of life coaching and become familiar with a biblical framework for interpreting the role of coach.

**Social Psychology (3 credits)**
The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.

**Research Methods/Applied Statistics (3)**
Designed to introduce students to the use of statistical models and formulas used in research methodology and design. This research process will be investigated by actively involving the student in developing research questions, hypotheses development, evaluating ethical issues, collecting and analyzing data, and reporting research results. Statistical topics will include a hands-on approach to correlations, ANOVA, t-tests, regression, probability, standard deviation, central tendency, evaluation of curves, as well as other topics. Use of EXCEL and SPSS is required.

**Abnormal Psychology (3)**
Students will be exposed to the DSM-IV (diagnostic manual) and all psychological disorders from multiple perspectives. They will study many disorders, all disorders presently listed in the DSM-V, as well as case studies of disorders.

**Counseling (3 credits)**
A combination of theory and practice. Basic listening and counseling skills are stressed and combined with some of the major counseling theories.
Christian Counseling (3 credits)
This course is designed to introduce the student to basic principles and perspectives related to a Christian approach to counseling and lay counseling. Students will investigate specific responses, based on biblical and theological principles, commonly experienced through the lifespan.

Human Sexuality (3 credits)
This course is designed as an exploration into the biological, psychological, theological, social, moral, and cultural issues related to human sexuality. The intent of this course is to examine sexuality within the context of modern science, contemporary society, and Judeo-Christian perspectives. Emphasis will be placed on helping students develop a holistic appreciation of sexuality and the construction of a sexual ethic that advocates moral responsibility for personal and public sexual health.

Organizational Behavior and Leadership (3 credits)
This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.

Physiological Psychology (3 credits)
This course provides a survey of biopsychology and the neurological basis for behavior, including a rudimentary overview concerning the physiology, anatomy and chemistry of the brain and central nervous system.

Research Project [Psychology] (3 credits)
This guided study is designed to challenge the student in the expansion and integration of acquired coursework and knowledge. Specifically, the course will challenge the student to pursue a topic and begin research under the supervision of a faculty member.

Capstone [Psychology] (3 credits)
The capstone course provides the student with the opportunity to demonstrate mastery of the knowledge, skills, and abilities obtained through his or her academic journey. The outcome of the course will include two artifacts to include in the student portfolio. The first is a continuation of the Research Project, which will result in the development of a thesis that demonstrates the ability to review, analyze, and synthesize information and data related to a hypothesis or research question. The second is a Comprehensive Case Study applying therapeutic techniques, theories, and perspectives. This course is the educational capstone for those majoring in the psychology/social sciences. It is designed to integrate the learning experience in preparation for further educational endeavors or professional placement.
BACHELOR OF BUSINESS ADMINISTRATION
The Bachelor of Business Administration online program at Central Christian College of Kansas Online prepares you to influence and lead in today’s global economy. You acquire a strong business background in finance, marketing, economics, business law and strategic management. Using this knowledge, you conduct action research to develop policies aimed at organizational improvement in your sphere of influence.

CONCENTRATIONS
- Accounting
- Human Resource Management
- Management

APPLICATION REQUIREMENTS
- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT
At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees
Each online course is six weeks in length. The time it takes to complete the program is dependent on the number of transfer credits awarded upon enrollment.

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 24 Credit Hours
- Business Core Courses: 33 Credit Hours
- Concentration Core Courses: 21 Credit Hours
- Elective Courses: 24 Credit Hours

**MAJOR CORE CURRICULUM**

**Financial Accounting (3 credits)**
This course provides an understanding of the nature and purpose of accounting, basic accounting concepts and procedures, methods of processing, summarizing and classifying financial data. The accounting cycle, merchandising, measuring and reporting current assets and liabilities, and accounting for partnerships and corporations are topics covered.

**Managerial Accounting (3 credits)**
Intermediate level course with emphasis on how accounting information can be interpreted and used as a tool of management in planning and controlling business activities of the firm. Major topics include manufacturing accounting, product costing, budget and control procedures, and capital budgeting.

**Microeconomics (3 credits)**
An introduction to microeconomic theory including an analysis of price theory, the marginal concept, market structure and performance.

**Macroeconomics (3 credits)**
An introduction to macroeconomic theory including a study of national income, spending, the creation of money, monetary and fiscal policy, and the problems of controlling inflation and unemployment.

**Advanced Professional Communication (3 credits)**
This course includes in-depth discussion of current communication topics including workplace diversity, technology, correspondence applications, proposals, business plans, visual aids, teamwork, interpersonal communications, listening, nonverbal messages, presentation skills and employment communication. Positive, neutral, goodwill, negative and persuasive letters will be prepared.

**Principles of Management (3 credits)**
Types of managerial functions necessary for organizational operation are explored. The course is built around the topics of planning, organizing, directing, controlling and decisionmaking.

**Principles of Marketing (3 credits)**
A survey course where policies, practices and procedures of marketing within the private and public sector are learned. Emphasis is given to promotion, pricing, product and distribution.

**Principles of Finance (3 credits)**
Study of decision-making techniques involving working capital management, capital budgeting, long-term financing, dividend policy, and mergers with emphasis on time-value of money.
BACHELOR OF BUSINESS ADMINISTRATION CURRICULUM CONTINUED

**Business Law (3 credits)**
Business Law studies the history, background, sources and influences of modern-day law as it pertains to the business activities of individuals, corporations and other legal entities. As a part of this module particular emphasis will be placed upon the laws governing contracts, creditors’ rights, secured transactions, bankruptcy, agency, partnerships and corporations. Today’s managers need to understand the basic legal concepts to avoid costly courtroom problems and other legal issues.

**Strategic Management (3 credits)**
This is the final capstone course including Accounting, Management, Entrepreneurship, Risk Management, and Organizational Leadership. A case method approach is used involving topics such as strategic planning, policy and ethics, among others. Group work, class presentation, discussion and participation are expected. This course is designed to be taken after the student has completed the business core. Prerequisite: Junior or Senior level standing.

**Professional Ethics (3 credits)**
This is a study of the theory and practice of professional ethics. Cases and essays by noted thinkers are studied and discussed in depth from a Christian perspective. Course will be tailored to individual student interests such as business and religion.
ACCOUNTING CONCENTRATION

Research Methods/Applied Statistics (3 credits)
Designed to introduce students to the use of statistical models and formulas used in research methodology and design. Statistical methods are used to analyze data and test results against hypothesis and algebraic models. The student will be introduced to technological tools designed to aid in the translation and presentation of mathematical concepts and outcomes. Statistical topics will include a hands-on approach to correlations, ANOVA, t-tests, regression, probability, standard deviation, central tendency, evaluation of curves, as well as other topics. Use of EXCEL and SPSS is required. Prerequisite: NSMA 209 or permission of the instructor.

Individual Income Tax (3 credits)
The study of individual income tax theory, planning and application.

Intermediate Accounting I (3 credits)
A study that includes accounting theory, financial statements, the concept of future and present value, temporary and long-term investments, inventory evaluation, and fixed and intangible assets.

Intermediate Accounting II (3 credits)
A continuation of Intermediate Accounting I that will include a study of bonds, pensions, and leases; corporate accounting; capital and retained earnings; tax allocation; changes in accounting methods; working capital analysis; comparative statements; and ratio analysis.

Cost Accounting (3 credits)
The study of standard costing, cash budgeting, process costing, and job order costing and their application to the management decision process.

Computerized Accounting (3 credits)
Accounting processes in a computerized environment utilizing popular over-the-counter software (i.e. QuickBooks, Peachtree).

Principles of Auditing (3 credits)
Course will emphasize audit techniques and audit procedures, using a text and coordinated audit practice set to accomplish class objectives.
BACHELOR OF BUSINESS ADMINISTRATION CONCENTRATION CURRICULUM CONTINUED

HUMAN RESOURCE MANAGEMENT CONCENTRATION

Human Resource Management (3 credits)
Adult learners explore the values and perceptions of selected groups affecting social and economic life through an analysis of policies and practices of recruitment, selection, training, development and compensation of employees. Special attention is given to Equal Opportunity and Office of Safety and Health Administration legislation through a series of case studies and simulations.

Compensation Management (3 credits)
This course will familiarize the student with the essential issues related to how an organization strategically manages its compensation and benefit system. Topics will include bases for pay, compensation system design, pay equity, legal issues, and challenges related to the contemporary market. The student will have the opportunity to evaluate the design, development, and implementation of compensation strategies to determine if these approaches result in increased organizational efficiency and effectiveness.

Conflict Resolution and Negotiation (3 credits)
This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary to for organizational effectiveness.

Theories In Leadership (3 credits)
In the five weeks of this module, several theories will be explored that attempt to explain what leadership is and how to apply it to key areas, such as influencing individual behavior, group or team performance, and change. Additionally, the module will examine sources of power, motivational theory, and conflict resolution strategies.

Industrial/Organizational Psychology (3 credits)
A survey of the applications of psychology in industry, the course topics include personnel selection, training, and performance appraisal; organizational psychology and job design; human engineering of the industrial workplace; and issues of employee motivation, morale, safety and health. An emphasis is placed on the application of psychological principles to the understanding of organizational effects on individual and group behavior.

Followership and Servant Leadership (3 credits)
This course will challenge the student to integrate the latest research concerning organizational effectiveness, specifically related to research related to Followership and Servant Leadership. Self-analysis will be balanced with organizational analysis and real world application. The student will exit the course better prepared to be an effective team member.

Stress Management (3 credits)
Designed as an applied science course, students will be introduced to the history and science of stress studies. The role of stress (negative and positive) will be reviewed with specific emphasis placed on the interaction of physiological, psychological, and spiritual factors.
MANAGEMENT CONCENTRATION

**Organizational Behavior and Leadership (3 credits)**
This course examines the psychological and sociological variables important in understanding individual motivation, group functioning, change, creativity, organizational design, conflict and leadership in organizations. Particular attention is given to the application of leadership and management principles within the organizational structure.

**Studies in Christian Management (3 credits)**
The student will have the opportunity to read a variety of contemporary authors writing on effective management and leadership, participate as part of a study team, and prepare and present his/her own philosophy of management and leadership.

**Conflict Resolution and Negotiation (3 credits)**
This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary for organizational effectiveness.

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**Personal Values and Organizational Ethics (3 credits)**
Through this course, the student will have the opportunity to investigate the interplay between personal values and professional ethics. Several major ethical theories are reviewed. Learners will be challenged to identify and articulate personal values. In addition learners will investigate business ethics, focusing on the application of personal values to the workplace.

**Followership and Servant Leadership (3 credits)**
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**Research Methods/Applied Statistics (3)**
Designed to introduce students to the use of statistical models and formulas used in research methodology and design. Statistical methods are used to analyze data and test results against hypothesis and algebraic models. The student will be introduced to technological tools designed to aid in the translation and presentation of mathematical concepts and outcomes. Statistical topics will include a hands-on approach to correlations, ANOVA, t-tests, regression, probability, standard deviation, central tendency, evaluation of curves, as well as other topics. Use of EXCEL and SPSS is required. Prerequisite: NSMA 209 or permission of the instructor.
BACHELOR OF SCIENCE IN
CRIMINAL JUSTICE
BACHELOR OF SCIENCE IN
CRIMINAL JUSTICE

The Bachelor of Science in Criminal Justice is designed for students wanting to advance their career in law enforcement, corrections, social services, or the judicial system. The curriculum, designed by professionals in the field, provides students with a unique perspective of human behavior and law enforcement management. Furthermore, the unique worldview of the institution affords the student the opportunity to advance their understanding of the ethical and moral approaches to criminal justice.

APPLICATION REQUIREMENTS

- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT

At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees

Learn procedures of law enforcement and the prevention, detection and regulation of crime and criminal behavior.
To provide the most effective, real-world learning environment, our online Criminal Justice degree program is taught by experienced professionals in the criminal justice field.

- Foundational Skills: 18 Credit Hours
- Liberal Arts: 27 Credit Hours
- Criminal Justice Core Track: 48 Credit Hours
- Electives: 27 Credit Hours
- Total: 120 Credit Hours

MAJOR CORE CURRICULUM

Introduction to Criminal Justice (3 credits)
This course focuses on the formal crime control process in the United States. Students will examine the agencies and processes involved in administering justice: the police, the prosecutor, the courts, and correctional systems.

Introduction to Corrections (3 credits)
Outlines the history, current practices, and future directions of corrections in a systematic process showing the evolving changes within the institutional and community based corrections. Topics include the history of corrections, the influence of social thought and philosophy on the development of corrections, the rights of the incarcerated inmate, and the duties of the correctional officer.

Introduction to Law Enforcement (3 credits)
The development of U.S. policing, stressing the relationship of police to local politics and the effects of civil service, reform movements, and technological change.

Introduction to Forensic Science (3 credits)
Overview of general principles of forensic science, techniques, equipment, and methodologies as used in crime laboratories. Focus on fingerprint and firearm identification, trace evidence (hair, fiber, paint, and glass), blood, DNA evidence, forensic documentation examination, crime scene kits, and forensic microscopy.

Terrorism and Counterterrorism (3 credits)
This course examines the indigenous and external of terrorism, and declared and implied objectives or strategies operations and tactics and the countermeasures that are created. This course will take an even closer look at prioritizing terrorism while trying to focus on other U.S. problems and foreign policy objectives.

Criminology (3 credits)
This course is a study of crime as a form of deviant behavior, nature and extent of crime, past and present theories, evaluation of prevention, control and treatment programs.

Police Administration (3 credits)
An organizational management and systems approach to the study of police administration. Emphasizes the administration of various police function, organizational structures, resources management, operational techniques, professional ethics, and leadership principles and their implications for generalized and specialized units.

Comparative Justice (3 credits)
The class will examine issues related to crime throughout the world. The student will identify, analyze, and compare the criminal justice systems in the U.S. with those of other countries. The course will explain the basic worldwide philosophies of law and justice, the arrangements for crime prevention and law enforcement, and the methods of selecting judges and juries around the world.
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE CURRICULUM CONTINUED

Criminal Law (3 credits)
This course examines substantive criminal law: principles of criminal law and analysis of various offenses, parties to crime, and defenses.

Criminal Procedures (3 credits)
 Constitutional aspects of criminal procedures, including investigations, arrests, search and seizures, pre-trial processes, trial rights, sentencing, and appeals. Part I focuses primarily on the rights protected by the Fourth Amendment.

Victimology (3 credits)
Theories and history shaping the bio-psycho-social and environmental characteristics of crime and violent victimization are examined with emphasis on their intersection with issues of race, gender, class, ethnicity, and sexual orientation.

Juvenile Justice (3 credits)
Theoretical foundations of delinquency causation. Historical tracing of the American juvenile justice system including the juvenile court and its jurisdiction. Police interaction with juveniles; treatment and correctional strategies for young offenders. Examination of prevention and treatment approaches.

Crisis Management (3 credits)
The course develops managerial skills in crisis avoidance, management, and recovery. Students learn how to respond to situations creating danger to organizations, their employees, and the public.

Criminal Justice Capstone (3 credits)
This course provides the student with the opportunity to demonstrate mastery of the knowledge, skills, and abilities obtained through his or her academic journey through previous courses, both general education and major courses. It is also intended to prepare the student for transition from college to post-college life (graduate school, job, etc.). This course is the educational capstone for those majoring in Criminal Justice. It is designed to integrate the learning experience in preparation for further educational endeavors or professional placement.

Social Psychology (3 credits)
The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.

Ethics in Criminal Justice (3 credits)
Identifies and explores ethics and values in the criminal justice system, paying special attention to issues of social inequality. Discusses remedial strategies and behavior relating to unethical behavior from an individual and group perspective.

RECOMMENDED CRIMINAL JUSTICE GENERAL ELECTIVE COURSES

Below are some recommended electives for the online Criminal Justice degree program. However, many opportunities exist to transfer credit in and reduce the number of elective courses the student must take. Credits can be awarded for military training, police academy, and college experience. Many students who have enrolled in the online Criminal Justice degree program have been able to work with their Enrollment Advisor to modify the requirements based on their past experience and the career goals they are pursuing.

- SS-CJ 213 Drugs and Criminal Justice (3 credits)
- SS-CJ 215 Introduction to Courts (3 credits)
- SS-CJ 225 Serial Killers (3 credits)
- SS-CJ 332 Investigations and Evidence (3 credits)
- SS-CJ 482 Community Corrections (3 credits)
- SS-PY330 Abnormal Psychology (3 credits)
- SS-PY 220 Stress Management (3 credits)
- EX-MG 306 Conflict Resolution and Negotiation (3 credits)
ASSOCIATE OF ARTS
ASSOCIATE OF ARTS

No matter your long-term professional goals, earning your online Associate of Arts degree is a great way to boost your salary and job security, and show employers you can set and complete goals. It also provides a solid foundation for further education. The online Associate of Arts online degree program from Central Christian College of Kansas provides a solid foundation in the social sciences, history, natural sciences, mathematics, humanities, and other subject areas.

**ELECTIVES**

- Psychology
- Leadership
- Healthcare Management
- Criminal Justice
- Business Management
- Accounting
- Business

**APPLICATION REQUIREMENTS**

- High School Diploma with a minimum GPA of 2.0 or GED

**EXPERIENCE PERSONALIZED SUPPORT**

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- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees

Increase your salary and enjoy more job security when you earn your Associate of Arts degree online.
FOUNDATIONAL COURSES

- Foundational Courses: 18 Credit Hours
- Liberal Arts Courses: 24 Credit Hours
- Electives Course: 18 Credit Hours

**Foundational Courses**

**Essentials for College Success (3)**
This course acquaints students with the technical aspects of online learning as well as expectations for college level academic work. Topics covered include computer formatting skills for written work, how to navigate the Dialog Learning Management System, utilizing MS Word, as well as Internet and Database searches for academic research. Online reading and video materials provide student knowledge of what is critical thinking and apply this learning to reflect deeper levels in their weekly assignments. An objective assessment completed in the first week and studied in depth during the third week helps students recognize life stressors, implement time management skills, and improve their outcome for college success.

**Writing for Life (3)**
Writing for Life instructs from the paragraph to essay construction. Students will write cause and effect, persuasive, and argumentative essays. Prerequisite: GS-SM 105. Offered online only. Students may receive credit for only one of the following courses: EN-CP 103, EN-CP 111, EN-CP 121.

**Writing for College (3)**
Writing for College teaches learners advanced writing skills for mastery of college and online writing tasks. Students will write longer length cause and effect, persuasive and argumentative papers culminating in a final evaluative research project. Prerequisite: EN-CP 111. Offered online only. Students may receive credit for only one of the following courses: EN-CP 104, EN-CP 105, ENCP 112, EN-CP 122.

**Introduction to Biblical Literature (3 credits)**
The purpose of this course is to provide the student an opportunity to gain an awareness of the contents of the Bible, the societies in which it was produced, and the contribution that it has made to history, culture, and the personal spiritual lives of individuals.

**Cross Cultural Communications (3 credits)**
The course is designed to examine the principles and processes of communicating from one culture to another. Through this course the student will have the opportunity to investigate domestic and international aspects of cross-cultural communication including how culture shapes values, beliefs, worldviews and behaviors. The student will also discover how these same issues impact interpersonal and mass communication. Other topics will include investigation relative to the dynamics of both verbal and nonverbal communication; barriers to communication; ethnic, racial, and other identity movements; cross-cultural immersion; cross-cultural adaptation; and cross-cultural conflict and negotiation. Furthermore, students will have opportunity to discuss strategies for practical application that will address these issues and integrate Christian values.

**Computer Applications in Business (3 credits)**
This course is designed to provide an interactive environment for learning the fundamental functions of the most popular commercial applications software, including word processing, spreadsheet, database management, and presentations. This course meets the need of future business people, managers, and a generally well-informed using public.
ASSOCIATE OF ARTS CURRICULUM CONTINUED

LIBERAL ARTS COURSES

Wellness for Life (3 credits)
This course introduces the student to basic life wellness concepts and practices. Through the course the student will gain applicable tools for self-assessment related to physical well-being and be equipped with the tools necessary to create healthy life patterns.

Contemporary Culture and Worldviews (3 credits)
This course is designed to help the student identify the diversity of cultures and worldviews in today’s society, develop an ability to assess the cultural systems and acquire an ability to respond to different cultures from a theistic perspective.

One (1) Science Course (3 credits)
One (1) Math Course (3 credits)
One (1) History Course (3 credits)
One (1) Social Science Course (3 credits)
One (1) Humanities or Fine Arts Course (3 credits)
One (1) Philosophy Course (3 credits)
ASSOCIATE OF ARTS ELECTIVE TRACKS

The following elective tracks represent suggested elective courses that align with the areas of study highlighted. You can work with your Student Success Advisor to enhance or modify your courses based on your academic or professional goals.

<table>
<thead>
<tr>
<th>PSYCHOLOGY ELECTIVE COURSES</th>
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<tbody>
<tr>
<td><strong>Human Growth and Development (3 credits)</strong>  &lt;br&gt; A study of the physical, mental, social, and personality growth and development for the full lifespan of the human being.</td>
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<td><strong>Abnormal Psychology (3 credits)</strong>  &lt;br&gt; Students will be exposed to the DSM-IV (diagnostic manual) and all psychological disorders from multiple perspectives. They will study many disorders, all disorders presently listed in the DSM-V, as well as case studies of disorders.</td>
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<td><strong>Physiological Psychology (3 credits)</strong>  &lt;br&gt; This course provides a survey of biopsychology and the neurological basis for behavior, including a rudimentary overview concerning the physiology, anatomy and chemistry of the brain and central nervous system.</td>
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<td><strong>Introduction to Life Coaching (3 credits)</strong>  &lt;br&gt; Life coaching is becoming a recognized practice that spans the nuances of pastoral/lay counseling and professional clinical counseling. While many of the skills used in pastoral, life coaching, and clinical counseling are similar, there are differences that must be considered. Through this course, students will have the opportunity to master basic elements of life coaching and become familiar with a biblical framework for interpreting the role of coach.</td>
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LEADERSHIP ELECTIVE COURSES

Effective Personal and Organizational Communication (3 credits)
This course investigates communication and relationships in creating a productive work environment. Effectiveness in personal and social relationships is also covered through readings and exercises involving non-verbal communication, constructive feedback, dealing with anger, and resolving conflict.

Conflict Resolution and Negotiation (3 credits)
This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary for organizational effectiveness.

Principles of Management (3 credits)
Types of managerial functions necessary for organizational operation are explored. The course is built around the topics of planning, organizing, directing, controlling and decisionmaking.

Organizational Behavior and Leadership (3 credits)
This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.

Studies in Christian Management Capstone (3 credits)
The student will have the opportunity to read a variety of contemporary authors writing on effective management and leadership, participate as part of a study team, and prepare and present his/her own philosophy of management and leadership.
ASSOCIATE OF ARTS ELECTIVE TRACKS CONTINUED

HEALTHCARE MANAGEMENT ELECTIVE COURSES

**Principles of Healthcare Management (3 credits)**
This course explores the types of managerial functions necessary for organizational operation. It is based on the topics of planning, organizing, directing, controlling and decision-making. Specific application to healthcare settings will be explored.

**Leadership and Change in Healthcare (3 credits)**
This course concentrates on the development of students’ abilities to exercise leadership at the management level in healthcare organizations. The focus is to help leaders understand how best to motivate and coordinate employees and champion change within an organization. Students will explore leadership theory and practice as it applies to the healthcare sector.

**U.S. Healthcare Systems (3 credits)**
Topics covered include the history of the U.S. healthcare delivery system, its current status and the role of healthcare providers, such as clinics, hospitals, nursing homes and related healthcare facilities. Additional topics include professional roles in healthcare, healthcare planning, regulation, quality, politics and major healthcare reform issues challenging the industry today. Students will gain an appreciation for the complexities of cost, quality and access in healthcare.

**Ethical Issues in Healthcare (3 credits)**
This course raises student awareness about current ethical issues in healthcare. Students will be able to enhance their own moral and ethical reasoning by analyzing and responding to case studies in healthcare management, drawn from actual ethical concerns faced by healthcare clinicians, administrators and managers. Students will engage in decision-making activities in order to apply related principles of ethics to current events in healthcare.

**Principles of Management (3 credits)**
Types of managerial functions necessary for organizational operation are explored. The course is built around the topics of planning, organizing, directing, controlling and decision-making.
ASSOCIATE OF ARTS ELECTIVE TRACKS CONTINUED

BUSINESS MANAGEMENT ELECTIVE COURSES

Organizational Behavior and Leadership (3 credits)
This course examines the psychological and sociological variables associated with the behavior of individuals in a group or organizational setting. Students will be challenged to recognize personal styles of interaction and the effects of those styles in organizational settings.

Studies in Christian Management Capstone (3 credits)
The student will have the opportunity to read a variety of contemporary authors writing on effective management and leadership, participate as part of a study team, and prepare and present his/her own philosophy of management and leadership.

Conflict Resolution and Negotiation (3 credits)
This course exposes students to the nature of conflict within organizations and the various forms of employable conflict resolution techniques. Emphasis is given to overcoming positional or contentious strategies while building collaboration and offering choices. Focus is placed on understanding the interdependence of groups within the system and the cohesion necessary for organizational effectiveness.

Principles of Management (3 credits)
Types of managerial functions necessary for organizational operation are explored. The course is built around the topics of planning, organizing, directing, controlling and decisionmaking.

Professional Ethics (3 credits)
This is a study of the theory and practice of professional ethics. Cases and essays by noted thinkers are studied and discussed in depth from a Christian perspective. Course will be tailored to individual student interests such as business and religion.
ACCOUNTING ELECTIVE COURSES

Financial Accounting (3 credits)
Nature and purpose of accounting, basic accounting concepts and procedures, methods of processing, summarizing and classifying financial data. The accounting cycle, merchandising, measuring and reporting current assets and liabilities, and accounting for partnerships and corporations are topics covered.

Managerial Accounting (3 credits)
Intermediate level course with emphasis on how accounting information can be interpreted and used as a tool of management in planning and controlling business activities of the firm. Major topics include manufacturing accounting, product costing, budget and control procedures, and capital budgeting.

Professional Ethics (3 credits)
This is a study of the theory and practice of professional ethics. Cases and essays by noted thinkers are studied and discussed in depth from a Christian perspective. Course will be tailored to individual student interests such as business and religion.

Individual Income Tax (3 credits)
The study of individual income tax theory, planning and application.

Cost Accounting (3 credits)
The study of standard costing, cash budgeting, process costing, and job order costing and their application to the management decision process.
ASSOCIATE OF ARTS ELECTIVE TRACKS CONTINUED

BUSINESS ELECTIVE COURSES

Theories In Leadership (3 credits)
In the five weeks of this module, several theories will be explored that attempt to explain what leadership is and how to apply it to key areas, such as influencing individual behavior, group or team performance, and change. Additionally, the module will examine sources of power, motivational theory, and conflict resolution strategies.

Microeconomics (3 credits)
An introduction to microeconomic theory including an analysis of price theory, the marginal concept, market structure and performance.

Macroeconomics (3 credits)
An introduction to macroeconomic theory including a study of national income, spending, the creation of money, monetary and fiscal policy, and the problems of controlling inflation and unemployment.

Business Law (3 credits)
Business Law studies the history, background, sources and influences of modern-day law as it pertains to the business activities of individuals, corporations and other legal entities. As a part of this module particular emphasis will be placed upon the laws governing contracts, creditors’ rights, secured transactions, bankruptcy, agency, partnerships and corporations. Today’s managers need to understand the basic legal concepts to avoid costly courtroom problems and other legal issues.

Professional Ethics (3 credits)
This is a study of the theory and practice of professional ethics. Cases and essays by noted thinkers are studied and discussed in depth from a Christian perspective. Course will be tailored to individual student interests such as business and religion.
ASSOCIATE OF ARTS IN
CRIMINAL JUSTICE
Defending and protecting others. Speaking for those who can’t speak for themselves. Solving puzzles and mysteries. No, it’s not the life of a superhero, it’s what professionals in the criminal justice field do for a living.

If this sounds like something you might be passionate about exploring, you can get there by earning your Associate of Arts in Criminal Justice with Central Christian College Online.

- Holding an AA in criminal justice allows you to get to work in this field immediately while you pursue your bachelor’s degree.
- Courses are created by experts with real-world criminal justice experience.
- Credits are awarded for college, military or previous policing experience so you can earn your degree faster.
- When you graduate, you’ll have a wide range of potential career paths including: Law Enforcement, Criminology, Forensics, Private Security, Corrections, Social Work and Victim’s Advocacy and more.

APPLICATION REQUIREMENTS

- High School Diploma with a minimum GPA of 2.0 or GED

EXPERIENCE PERSONALIZED SUPPORT

At Central Christian College of Kansas Online, we fully support our students from the admissions process through graduation. You are partnered with your own Student Success Advisor. This knowledgeable advisor walks alongside you to make sure you have the information and resources you need to achieve your personal and professional goals. You also receive:

- Complimentary career and degree counseling
- Complimentary transfer credit evaluations
- Complimentary, private financial consultations
- Waived transcript and application fees
To provide the most effective, real-world learning environment, our online Associate of Arts in Criminal Justice degree program is taught by experienced professionals in the criminal justice field. Upon graduation you are able to:

- Summarize the historical development of criminal justice systems and the role of justice in America and the global community.
- Describe the influences and behaviors related to the administration of justice and how each is affected by worldview and culture.
- Articulate an ethical framework that recognizes the interplay of personal faith, natural law and public policy.
- Employ appropriate procedures associated with law enforcement administration and the prevention, detection and regulation of crime and criminal behavior.

- Foundational Skills: 18 Credit Hours
- Liberal Arts: 24 Credit Hours
- Criminal Justice Core Track: 18 Credit Hours
- Total: 60 Credit Hours

MAJOR CORE CURRICULUM

**Introduction to Criminal Justice (3 credits)**
This course focuses on the formal crime control process in the United States. Students will examine the agencies and processes involved in administering justice: the police, the prosecutor, the courts, and correctional systems.

**Introduction to Corrections I (3 credits)**
Outlines the history, current practices, and future directions of corrections in a systematic process showing the evolving changes within the institutional and community based corrections. Topics include the history of corrections, the influence of social thought and philosophy on the development of corrections, the rights of the incarcerated inmate, and the duties of the correctional officer.

**Introduction to Law Enforcement (3 credits)**
The development of U.S. policing, stressing the relationship of police to local politics and the effects of civil service, reform movements, and technological change.

**Introduction to Courts (3 credits)**
A look at the basic structure of the court system and court process. An up-to-date coverage highlighting several recent trends of the court system.

**Criminology (3 credits)**
This course is a study of crime as a form of deviant behavior, nature and extent of crime, past and present theories, evaluation of prevention, control and treatment programs.

**Social Psychology (3 credits)**
The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.